

From: Bev Gibbs, **Financial Advisor, KEIFCA**

To: Kent and Essex Inshore Fisheries and Conservation Authority – 30 January 2019.

Subject: Revenue Budget Monitoring Report 2018-19

Classification: **Unrestricted**

Summary: This report gives the estimated financial outturn position for the Authority based on data at the end of December 2018. Appendix 1 includes the actuals to 31 December 2018 and the revenue outturn forecast for the year with the variance to the budget.

Recommendation(s):

1. The Authority is asked to review and approve the forecast underspend for the year of £55,175. This underspend is indicative at the present time and is likely to change throughout the year.
2. The Authority is asked to note expenditure on items not in the original budget but not causing an overall overspend.

1. Introduction

1.1 This report shows the likely outturn based upon data at the end of December 2018. Currently most of the budgeted income and expenditure is being spent as planned with a few exceptions. Members will recall that they approved the use of £30,000 from Reserves to fund the anticipated additional costs of Nerissa. Any major repairs now required for Nerissa will be taken from the projected underspend. As a result, the major repairs forecast for Nerissa has been reduced with a compensating forecast in the Funding from Reserves drawdown.

2. Revenue Outturn 2018-19

2.1 The forecast Revenue Outturn for the year is an underspend of £55,175. The majority of this underspend is due to an increase in income from cockle

permits due to opening the outside area, the hire of Nerissa by the MMO and increased income from DP World. The forecast for fuel for both Nerissa and Tamesis has been reduced.

- 2.2 At the November Authority Meeting, it was decided to allow the purchase of several items of expenditure in the current year that were going to be in the 2019-20 budget. A list of items identified is below and shown in the Appendix 1 on the appropriate lines:-

Item to be Purchased	Amount £
NEAL Interview Recorder	1,700
New Front Door for Ramsgate Office	645
Day Grab for Nerissa	3,420
5 Body Worn Video Cameras	3,425
4 x Freezers	1,000
2 x GIS Ready Computers	5,000
Alterations to Ramsgate Office to accommodate MMO	3,000
Total	£18,190

- 2.3 The main variances of spend against budget are detailed in the table below and can be seen in detail in Appendix 1.

Budget Heading	Reason for Variation	Amount £
Ramsgate Officers & Crew	Saving from vacant post	-2,415
Ramsgate Office – Premises Repairs & Alterations	Alterations to accommodate MMO, new front door, decoration of kitchen & toilets & water damage to ceiling	2,645
Nerissa – Repairs & Maintenance	Reduction in major repairs forecast offset by release of funding from Reserves	-23,250
Nerissa – Parking & Harbour Fees	Additional harbour fees for Blue Jacket.	2,000
Nerissa – Funding from Reserves	Funding from Reserves no longer required for 2018-19	30,000
Brightlingsea – Premises Repairs & Alterations	False ceiling installation and heaters to increase electricity efficiency	4,080
Tamesis – Repairs & Maintenance	New engine for tender and new propeller	2,987
Tamesis – Fuel	Reduction in fuel forecast due to receipt of fuel duty rebate. Reduced number of survey days	-8,170

	due improved on-deck process efficiencies and weather restrictions	
Budget Heading	Reason for Variation	Amount £
Nerissa – Fuel	Reduction in fuel forecast due to receipt of fuel duty rebate. Fuel consumption more efficient than initially predicted	-13,317
Nerissa – Hire of Vessel	Hire of Nerissa by the MMO	-13,661
Authority Costs – Advertising By-laws	Reduction in forecast as no further costs for 2018-19	-6,694
Communication & Engagement	Increased printing costs – adverts in tide timetables	2,002
Research Fund	Additional costs offset by SUMARIS grant income	8,666
Training Programme	Additional training required.	9,932
Cockle Surveys	Reduction in specialist equipment forecast as quad bikes to be capitalised.	-6,560
Licences and fees	Increased cockle income due to opening of outside area	-36,185
Transfer to/from General Reserves	Drawdown from Research Reserve not required due to SUMARIS grant income due for 2018-19	7,100
Contributions & Grants	SUMARIS grant payment	-14,032
Surveys	Increased income from DP World.	-1133
Minor Variances		830
Total		-£55,175

3. Recommendation:

- 3.1 The Authority is asked to review and note the estimated outturn position and to recognise at that it is likely to change throughout the year.
- 3.2 The Authority is asked to note expenditure not in the original budget but not causing an overall overspend.

4. **Contact Details**

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