

By: Financial Advisor to The Authority

To: Kent and Essex Inshore Fisheries and Conservation Authority –  
**22 January 2016**

Subject: **REVENUE BUDGET MONITORING 2015/16**

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Summary: Estimated Revenue Outturn as at December 2015

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1. This report shows the likely outturn based upon data at the end of December 2015.
2. Currently most of the budgeted income and expenditure is being spent as planned with a few exceptions.

There are plans to move to a new office at Brightlingsea. This will incur additional costs initially as there is office furniture to be purchased and alterations to be completed before the move can take place. The cost of this will be approximately £11,800. There will be an increase in rent for the year of £624 but some of this will be offset as business rates and water rates are included in the annual rent of £13,500 and a refund will be due for the current office. This will result in a reduction in rates and water charges of £883 for 2015-16.

There has been a saving in salaries of approximately £36,310 due to staff changes and the delay in recruiting to posts.

There has been a saving of £5,683 in protective clothing as 3 dry suits and helmets are no longer to be purchased.

There have been savings due to the outside area not opening. As a result projected fuel usage for Tamesis has been reduced by £6,500, although there are additional costs of £3,239 for retesting the noise and vibration levels and the gantry plus the purchase of a man overboard davit.

There has been a reduction in the forecast for Authority support charges and subscriptions of £8,550.

Additional income from Defra of £39,020 has been received as a result of a successful bid for grant money to fund work for Marine Protected Areas. This has been allocated to fund a Fishery Officer position to work on Test of Likely Significance (TLSE) and for a secondment from Natural England. Both the post and related expenditure and the grant were not known at the time the budget was prepared.

At Appendix 1 is shown the expenditure for the year to date, the budget for the year, estimated outturn, variance and an explanation of the variance. The major variances are identified in the table below.

3. The overall outturn for the year shows a surplus of £67,610.

Budget Heading	Reason for Variation	Amount £
Ramsgate, Ken Green and Tamesis – salaries	Staff changes and delay in recruiting.	-36,310
Brightlingsea – Repairs, Alterations and Maintenance	IT wiring and building alterations new offices.	5,564
Brightlingsea – Rental and Service Charges	Increase in rent.	624
Brightlingsea – Furniture and Equipment	Furniture and equipment for new office and additional computer set up costs.	5,295
Ramsgate and Brightlingsea – Protective Clothing	3 dry suits and helmets no longer needed.	-5,683
Ramsgate - Vessels	Savings in harbour dues as new vessel not yet operational.	-5,359
Ramsgate - Vessels	Not as much maintenance required as budgeted for.	-6,408
Ramsgate - Vessels	Only one body camera required. No further computer costs forecast.	-3,783
Brightlingsea – Tamesis – Fuel & Oil	Reduced mileage & additional surveys not undertaken and no enforcement of the outside area.	-6,500
Brightlingsea – Tamesis Other Vessel Costs	Noise and vibration retest and safe working load retest on gantry plus man over board davit.	3,239
Authority Costs - Support Charges	Reduction in forecast for other support charges and subscriptions.	-8,550
Research	Fishery Officer Post and associated costs	27,914
Contributions and Grants	Defra Grant Funding	-39,020
Other items	Other minor adjustments	1,367
<b>Total</b>		<b>-£67,610</b>

4. The authority is asked to note the estimated outturn position and to recognise at that it is likely to change throughout the year.

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