

Kent & Essex Inshore Fisheries & Conservation Authority

Appendix 1 to Agenda item B1

	Item	Year to Date Expenditure 2022-23	KEIFCA Budget 2022- 23	KEIFCA Forecast 22- 23	Variance	Comments
		£	£	£	£	
Ramsgate & Brightlingsea						
Salaries:						
Officers, and Crew	1	563,572.81	744,701.00	718,951.53	(25,749.47)	Cost of living payments made to staff in Dec 22-23 has reduced the underspend Scientific Officer post forecast as vacant for the whole year Part year vacancies for Fisheries Officer post and First Mate post
Recruitment Advertising and Expenses	2	0.00	0.00	0.00	0.00	
Employee Insurance and Medical Expenses	3	460.00	1,875.00	1,990.00	115.00	
Training	4	0.00	0.00	0.00	0.00	
Uniforms	5	654.11	2,250.00	1,454.11	(795.89)	
Protective Clothing	6	396.50	1,445.00	1,217.34	(227.66)	
Travel and Subsistence	7	3,985.05	8,765.00	6,788.52	(1,976.48)	anticipated reductions in travel claims
Total Staffing Costs	8	569,068.47	759,036.00	730,401.50	(28,634.50)	
Premises:						
Repairs, Alterations and Maintenance	9	449.60	28,220.00	28,661.60	441.60	
Energy Costs	10	1,112.27	2,800.00	3,425.83	625.83	
Rental and Service Charges	11	27,325.93	31,228.18	30,207.90	(1,020.28)	
Rates and Water Charges	12	1,362.64	1,410.45	1,718.06	307.61	
Cleaning	13	1,878.54	2,300.00	2,637.14	337.14	
Total Premises Costs	14	32,128.98	65,958.63	66,650.53	691.90	
Vessels:						
Equipment, Repairs and Maintenance	15	29,154.81	28,907.72	31,219.58	2,311.86	Nerissa: Currently forecasting a 3.5k overspend due to an oil leak and anti-fouling replacement. The oil leak repair will be undertaken on IOW and at present she has not yet gone for repair. The variance may change as this might not incur costs until next financial year, but may need to be covered from Reserves. This has been offset by a reduction in the forecast for Vigilant as she is only due one more service this year.
Fuel & Oil	16	34,957.90	33,929.00	49,055.20	15,126.20	Overspend forecast due to increased costs of fuel this year.
Insurance	17	27,508.98	21,500.00	20,558.28	(941.72)	
Harbour Dues	18	9,869.14	10,435.00	9,869.14	(565.86)	
Life-raft Hire	19	0.00	0.00	0.00	0.00	
Other Vessel Costs	20	4,699.62	6,430.00	7,030.66	600.66	
Depreciation	21	0.00	0.00	0.00	0.00	
Funding from Reserves	22	0.00	0.00	0.00	0.00	
Total Vessel Costs	23	106,190.45	101,201.72	117,732.86	16,531.14	

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		£	£	£	£	
<u>Vehicle Costs:</u>						
	Training Costs	24	0.00	0.00	0.00	
	Repairs and Maintenance of Premises	25	0.00	0.00	0.00	
	Rental of Premises	26	0.00	0.00	0.00	
	Repairs and Maintenance of Vehicles	27	3,784.51	3,600.00	4,776.18	1,176.18 <i>Overspend due to repair of cracked windscreens & brake issue with H</i>
	Fuel and Oil	28	5,752.01	7,000.00	8,248.95	1,248.95 <i>Overspend forecast due to increased fuel costs this year.</i>
	Insurance	29	0.00	1,500.00	1,126.00	(374.00)
	Other Vehicle Costs	30	108.40	700.00	550.40	(149.60)
	Depreciation	31	0.00	0.00	0.00	0.00
	Total Vehicle Costs	32	9,644.92	12,800.00	14,701.53	1,901.53
<u>Supplies & Services:</u>						
	Equipment	33	27,410.90	20,630.00	23,371.02	2,741.02 <i>Upgrades to email archiving, implementation of cyber security measures (two factor ID), repair to server and replacement and repairs to laptops</i>
	Specialist Equipment	34	0.00	0.00	0.00	0.00
	Telephones (including Mobiles)	35	5,004.77	5,880.00	6,750.78	870.78
	Postage	36	816.16	1,350.00	1,343.40	(6.60)
	Printing and Photocopying	37	1,393.89	2,000.00	2,010.43	10.43
	Stationery and Office Expenses	38	452.45	800.00	800.00	0.00
	General / Other	39	1,677.72	2,085.00	2,799.91	714.91 <i>2 x fire risk assessments and NCSS access database</i>
	Total Supplies and Services	40	36,755.89	32,745.00	37,075.54	4,330.54
<u>Income:</u>						
	Hire of Vessels	41	(7,170.00)	0.00	(7,170.00)	(7,170.00) <i>3 day hire of Tamesis by ZSL</i>
	Total Ramsgate and Brightlingsea	42	746,618.71	971,741.35	959,391.96	(12,349.39)

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Authority Costs						
<u>Support Charges:</u>						
	Internal and External Audit	43	1,029.00	3,000.00	3,000.00	0.00
	Legal Fees	44	(60.81)	13,000.00	2,939.19	(10,060.81) <i>Current legal work is completed and a credit is now pending. Not forecasting any further costs for prosecutions this financial year.</i>
	Financial Services	45	0.00	20,100.00	20,100.00	0.00
	Clerk	46	0.00	7,000.00	7,000.00	0.00
	Other Support Services- Payroll, Personnel & Training, IT, Procurement, Property and Public Relations	47	86.48	200.00	107.48	(92.52)
	Total Support Charges	48	1,054.67	43,300.00	33,146.67	(10,153.33)
<u>Other Costs:</u>						
	Hire of Rooms	49	349.10	2,200.00	1,549.10	(650.90)
	Members' Travel & Subsistence Allowances	50	1,325.79	1,800.00	1,725.79	(74.21)
	Chairman's & Vice Chairman's Allowance	51	6,000.03	8,004.00	8,004.00	0.00
	Subscriptions	52	552.24	14,850.00	14,850.00	0.00
	Advertising- By-laws and Audit	53	0.00	0.00	0.00	0.00
	Other Costs	54	284.50	1,000.00	881.80	(118.20)
	Total Other Costs	55	8,511.66	27,854.00	27,010.69	(843.31)
	Contribution and Grants	56	(50,000.00)	0.00	0.00	0.00
	Total Authority Costs	57	(41,488.34)	27,854.00	27,010.69	(843.31)
<u>Survey and Project Costs:</u>						
	River Roach Oysters	58	150.00	500.00	150.00	(350.00)
	Communication & Engagement	59	2,504.63	3,742.00	5,163.29	1,421.29 <i>Monthly costs for Juicer Social Media and one off cost for 3 x Zoom licences</i>
	Research Fund	60	2,051.56	2,500.00	2,017.30	(482.70)
	Training Programme	61	12,271.03	9,500.00	14,636.03	5,136.03 <i>quad bike training and sea survival licence renewals and contribution to NLTO</i>
	GIS Reporting Systems	62	0.00	900.00	900.00	0.00
	Whelks	63	800.00	3,200.00	3,600.00	400.00
	Evidence & Management Review	64	(29,532.46)	0.00	0.00	0.00
	Cockle Surveys	65	17,424.72	15,900.00	18,043.89	2,143.89 <i>Additional STCW training courses, Competent Officer training, Quad bike training, radar training for staff</i>
	Depreciation (Quad Bikes)	66	0.00	0.00	0.00	0.00
	Licenses and Fees	67	(108,680.67)	(95,584.00)	(108,870.67)	(13,286.67) <i>Income from Natural England for 2nd phase of Sabellaria seagrass survey and increase in cockle licence fees</i>
	Surveys	68	(25,842.00)	(25,842.00)	(25,842.00)	0.00

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Contributions and grants	69	0.00	0.00	0.00	0.00	
Total Survey and Project Costs	70	(128,853.19)	(85,184.00)	(90,202.16)	(5,018.16)	
Total Costs	71	577,331.85	957,711.35	929,347.16	(28,364.19)	
<u>Cockle Review:</u>						
Cockle Review: Premises and Vehicles	C1	17,690.34	10,869.74	18,644.55	7,774.81	<i>It was quickly established that there was too much information for 1 day meetings, so overspend is due to 2 x additional 2 day meetings plus 2 additional one day briefings</i>
Cockle Review: Supplies and Services	C2	19,071.81	17,006.10	27,218.81	10,212.71	<i>Costs have exceeded original estimate for communication materials and review of technical specifications</i>
Cockle Review: Legal Fees	C3	5,630.98	6,600.00	7,630.98	1,030.98	<i>Legal fees have exceeded original estimate</i>
Cockle Review: transfers to/from General Reserves	C4	(34,475.74)	(34,475.84)	(53,494.34)	(19,018.50)	<i>At the beginning of the financial year, £34.5k was drawn from reserves to support the cockle review. As per the other comments, at the present time, the forecast is for expenditure of 53.5k so we are expecting to draw down a further 19k</i>
Cockle Review: Total costs	C5	42,393.13	34,475.84	53,494.34	19,018.50	
EU Grant	72	0.00	0.00	0.00	0.00	
<u>Net Cost of Services</u>	73	585,249.24	957,711.35	929,347.16	(28,364.19)	
Interest & Investment Income	74	0.00	(2,000.00)	(2,000.00)	0.00	
<u>Net Operating Expenditure</u>	75	585,249.24	955,711.35	927,347.16	(28,364.19)	
<u>Appropriations:</u>						
Transfer to/from Renewals Reserve	76	0.00	26,231.00	26,231.00	0.00	
Transfer to/from General Reserves	77	0.00	(27,500.00)	(27,500.00)	0.00	
Transfer from Capital Financing Reserve (Deferred Capital Financing Reserve (Depreciation))	78	0.00	0.00	0.00	0.00	
	79	0.00	0.00	0.00	0.00	
Amounts To Be Met From Levies	80	585,249.24	954,442.35	926,078.16	(28,364.19)	
Levies	81	(955,242.00)	(955,242.00)	(955,242.00)	0.00	
Net (Surplus)/Deficit For The Year	82	(369,992.76)	(799.65)	(29,163.84)	(28,364.19)	<i>forecast 28.4k underspend to reserves</i>