

By: Assistant Chief Fishery Officer

To: Kent and Essex Inshore Fisheries and Conservation Authority –  
25 May 2023

Subject: Health & Safety Update

Classification: **Restricted**

**Summary:**

This report will provide Members with an update on the work carried out to date to ensure that Health & Safety requirements and legislation are complied with.

**Recommendation:**

This report is for **COMMENT** and **NOTING** only.

**Background:**

In 2015, following a review of all policies and on the advice of the auditors, the Health & Safety Policy was revised and updated taking into account the requirements of the IFCA. Members agreed this new Health & Safety policy and required that they review it annually.

1.1 As required within the policy the Assistant Chief Fishery Officer and the Office Manager have met twice to formally discuss any issues that had arisen with regard to health & safety. Matters discussed were as follows:

- Accidents or Incidents
- Employee performance.
- Sub-contractor performance.
- To review and arrange the training and instruction of all employees
- Review and monitor any action plans created following audits and site inspections, and to ensure identified corrective actions are implemented as appropriate.
- Review the effectiveness of the Authority's policy information and its dissemination to its employees and sub-contractors.
- Review and allocate individual responsibilities for health and safety

throughout the Authority and to ensure that all individuals are made fully aware of their level of responsibility.

1.2 Since the last annual report no incidents have occurred

1.3 External training undertaken by staff since May 2022 has been as follows:

STCW sea survival training – five staff

STCW fire fighting at sea – five staff

STCW 1<sup>st</sup> aid training – six staff

RYA small ships navigation & radar training – one staff

Manual handling training – nine staff

Confined spaces training – nine staff

Working at heights training – nine staff

LOLER training – four staff

1.4 All risk assessments continue to be reviewed on an annual basis or as required.

Since August 2018 the patrol vessels Tamesis and Nerissa have carried a defibrillator on board.

**Recommendation:**

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